

ALISON THORPE

17a Christmas Way, Abingdon, Oxon OX99 2PQ · 07759 123456
alisonthorpe@inter.net · [linkedin.com/alison-thorpe-xxxx](https://www.linkedin.com/alison-thorpe-xxxx)

EDUCATION

2020–PRESENT

BSc MATHEMATICS AND ECONOMICS, UNIVERSITY OF ABINGDON

Due to graduate in 2023 (predicted 2.1)

Relevant modules: mathematics of finance and evaluation (71%); advanced economic analysis (66%); advanced mathematical economics and complex analysis (68%)

2013–2020

A LEVELS AND GCSES, JOHN REDMOND HIGH SCHOOL, IPSWICH

- A LEVELS: mathematics (A), economics (A), biology (A)
- GCSEs: 10 at grades 9–8 and A*–A, including mathematics (9), English language (8) and English literature (8)

FINANCE EXPERIENCE

2022 (JUNE–SEPTEMBER)

SUMMER ANALYST – INVESTMENT BANKING DIVISION, BEST BANK

- Carried out the day-to-day work of a junior analyst, collaborating with senior analysts on team projects.
- Gathered data and conducted analysis to be used in client presentations and pitchbooks.
- Built ten financial models and assisted with their implementation.
- Assisted more senior team members with the execution of deals, including an M&A deal worth £500 million. Listed potential buyers and created marketing documents.
- Completed a project on BRICs economies with four other interns and presented to senior management.

2021 (MARCH)

SPRING PROGRAMME – INVESTMENT BANKING DIVISION, BEST BANK

- One week spent working virtually within investment banking division, shadowing employees within the tech/media/telecoms team.
- Gained understanding of how investment banking is incorporated into wider business.

SEPTEMBER 2020–FEBRUARY 2021

INSIGHT DAYS, CITY BANK; A SMITH FINANCIAL SERVICES; A&B CAPITAL MARKETS

- Gained introductions to investment banking, corporate infrastructure and global finance divisions and work shadowed senior banking professionals.
- Took part in networking sessions and workshops on teamwork and presenting skills.

CUSTOMER SERVICE EXPERIENCE

2021 (JUNE–SEPTEMBER)

TELESALES ASSISTANT, EASTERN ELECTRICITY, ABINGDON

- Honed telephone communication skills in a high-pressure business environment, persuading prospective new customers to switch to Eastern Electricity
- Exceeded personal sales target by 10%. Achieved this by developing a deep understanding of customers' needs and increasing efficiency to make a higher number of calls than the average for the team.
- Proposed the introduction of a mentoring scheme for new starters and some revisions to the standard sales script. Both ideas were implemented.

2019 (JANUARY–OCTOBER)

RETAIL ASSISTANT, WATERSTONES, READING

- Won Employee of the Month award for outstanding customer service.
- Cashed up tills and logged daily takings using the cash management system.
- Dealt with customer enquiries in person, via email and over the phone, strengthening client-facing skills, commercial awareness and product knowledge.

EXTRACURRICULAR RESPONSIBILITY

2021–PRESENT

VICE PRESIDENT, UNIVERSITY OF ABINGDON MATHS AND STATS SOCIETY

- Coordinated three inter-university mathematics competitions.
- Worked with the society's committee to start running Zoom meetings when the society was not able to meet in person. These meetings had on average 20% higher attendance than the in-person ones.
- Built links with society alumni to provide Abingdon students with investment banking contacts and organised a series of webinars about finance careers: invited speakers, set up Zoom meetings and promoted the meetings through emails, Twitter and Instagram.

LANGUAGE AND IT SKILLS

- **Languages:** Spanish (advanced written and spoken) and Italian (intermediate spoken)
- **IT:** Self-taught coding experience (C and Java); comfortable with all Microsoft Windows and Apple Mac software

INTERESTS

- **Basketball:** member of the women's first team at university, including league and BUCS games.
- **Grade 8 Oboe:** performed in the university woodwind band. Served as treasurer from 2019–20.

REFERENCES AVAILABLE ON REQUEST